DHARANIDHAR UNIVERSITY, KENDUJHAR
(Formerly DD Autonomous College, Estd. 1957)
PIN -758001, ODISHA, INDIA
Email id: registrar@dduniversity.ac.in

No. 4738 Dt. 11.11.2026

QUOTATION CALL NOTICE FOR PRINT AND SUPPLY OF CERTIFICATE

Seal Quotations are invited towards printing and supply of pre-Printed Original Degree Certificate from, registered firms/authorized suppliers/ dealers having IT, PAN and up-to-date GSTN in the firm's pad by Speed Post/Registered Post from the office address which should reach the office of the Registrar, Dharanidhar University, Kendujhar on or before dt. 04.12.2026.

The quality of the materials and printing is required to be maintained as per terms and conditions and specification which can be obtained from the University Website https://dduniversity.ac.in. For any update please visit the above University Website.

By Order of Vice-Chancellor,

11.11.26

Registrar
Dharanidhar University, Kendujhar.

Memo No. 4739 Date 11.11.2026 11.11.26

Copy to PA to VC/ PA to Registrar/ Controller of Examinations/ Administrative Officer for information and necessary action.

11.11.26

Registrar
Dharanidhar University, Kendujhar.

Memo No. 4740 Date 11.11.2026 11.11.26

Copy forwarded to Professor-in-charge of University website with request to upload the same in the University Website.

11.11.26

Registrar
Dharanidhar University, Kendujhar.

11.11.26

Scanned with OKEN Scanner

DHARANIDHAR UNIVERSITY, KENDUJHAR
(Formerly DD Autonomous College, Estd. 1957)
PIN -758001, ODISHA, INDIA
Email id: registrar@dduniversity.ac.in

Terms/Conditions in Details

1. An Amount (Non-refundable) Rs.2000/- (Rupees Two thousand) onlytowards cost of RFP (Request for Proposal) be deposited in the shape of DD drawn in favour of the Comptroller of Finance, Dharanidhar University payable at Kendujhar along with the Technical Bid.
2. Submit the EMD Rs.10,000/-(Rupees Ten thousand) only (Refundable) in the shape of Demand Draft drawn in favour of the Comptroller of Finance, Dharanidhar University payable at Kendujhar in a separate sealed envelope along with the Technical Bid.
3. The firm shall quote both the Technical Bid consisting of all technical details along with commercial terms & condition and Financial Bid indicating item price per unit as per out specification including all taxes, transportation and other charges. Technical Bid and Financial Bid should be placed in separate sealed covers duly super scribed on each and send both bid packets in another sealed cover super scribed with the "Quotation Call for Printing and Supply of Original Degree Certificates" through Speed Post/Registered Post only from the office address and addressed to The Registrar, Dharanidhar University, Keonjhar, 758001, Odisha.
4. The sample copies of the certificates shall be included in the Technical Bid.
5. The Technical Bids shall be opened at Office of the Registrar on dt.04.12.2026 and necessary demonstration by firms on specifications of Certificate shall be conducted on the same date.
6. The Financial Bid of qualified firms shall be opened after evaluation of the Technical Bids and Sample Copies.
7. The quotation shall remain in force for the Financial Year 2026-27 and may be extended up to 3 years subject to satisfactory performance. However, DD University reserves the right to go for fresh tender on the basis of the market condition.
8. Materials (if any) as per specification and in good condition should be delivered by the firm at the Examination Confidential Section, Dharanidhar University, Keonjhar, 758001.
9. Orders will be placed by us when required. Delivery should be made within 4 weeks from the date of receiving the order. Failing which penalty @ 1% of the order will be imposed for each week of delay or part thereof.
10. Copy of IT of previous three financial years, PAN CARD, valid & up-to-date GST Registration Certificate and Audited Financial Statement of previous three years must be enclosed with quotation.
11. Quotation/Tender incomplete in any respect is liable for rejection.

Scanned with OKEN Scanner

12. The University reserves all the rights to modify the contents of the RFP, extension of last date of receipt of Quotation and to accept or reject any/all Quotation in full or in part without assigning any reason thereof.

13. Legal Dispute, if any, shall be within the Jurisdiction of Civil Court, Keonjhar, Odisha.

14. Payment shall be made after necessary verification of goods supplied. Goods and Service provider cannot claim any penalty or interest in case of delay in payment caused due to verification of the quality and quantity of the goods by the competent authority of the University.

11.11.25

Registrar,

Dharanidhar University, Keonjhar

Scanned with OKEN Scanner

DHARANIDHAR UNIVERSITY, KEONJHAR, ODISHA, 758001

SPECIFICATION FOR PRINTING AND SUPPLY OF CERTIFICATES

Sl.No	Name of the Item	Specification
1	Pre-Printed Original Degree Certificate	i. Size A4 (210mm×297mm) ii. Non-tearable, Water proof and Heat Sensitive iii. Micron-300 and GSM 200 iv. Unique Serial Number v. High Security Water Mark(Morph Effect) vi. High Security Relief Effect(DDU) vii. 90 Degree rotted Text(DHARANIDHAR) viii. Eraser Protection Feature ix. UV- Invisible(DHARANIDHAR UNIVERSITY) x. Guilloche Pattern Border Design xi. Micro Text(DHARANIDHAR UNIVERSITY) xii. Space for Bilingual Printing xiii. Space for QR Code at the time of Certificate Printing xiv. Copy void feature xv. Issue No. and Roll No.

-Sd-

Registrar
Dharanidhar University, Keonjhar

Scanned with OKEN Scanner