



**OFFICE OF THE CONTROLLER OF EXAMINATIONS
DHARANIDHAR UNIVERSITY, KEONJHAR- ODISHA -758001**

No.COE/DDU/ **674**

Date. **12/08/2026**

To

The CPGC/Principals,
All UG & PG Degree Colleges Affiliated to Dharanidhar University, Keonjhar

Sub :- Submission of Nominal Roll , Fees, Student Statistics and related documents for **UG-3rd Sem.(Regular-2025-Adm.Batch & Back-2024-Adm.Batch-(NEP-2020) and PG,SFC-3rd Sem.(Professional) (R&B)& Spl. B.Ed 3rd Semester(R&B) Examination-2026 .**

Sir/Madam,

I am directed to request you to submit the Nominal Roll, fees and Student Statistics and related documents for **UG-3rd Sem.(Regular-2025Adm.Batch & Back-2024-Adm.Batch-NEP-2020) and PG, SFC-3rd Sem.(Professional) (R&B) & Spl. B.Ed 3rd Semester(R&B) Examination- 2026** in respect of the students of your college for their enrolment into the +3 Third Semester UG (Regular & Back) NEP-2020 Examination-2026 & PG,,Spl.B.Ed.,SFC 3rd Sem.(R&B)2026 as per instructions and guidelines furnished below. The Examination is likely to be conducted during the **Second week of November 2026 .**

ELIGIBILITY CONDITIONS

1. The candidate should have been admitted/enrolled into the Three Year Degree Course & PG/Spl.B.Ed./SFC Two year Degree Course during the Academic year 2025-26.

2025-26	UG Regular	Nominal Roll to be prepared as per the template attached.
2024-25	UG Back	Nominal Roll to be prepared as per the Excel Sheet Format only (Exam. Roll No. and Name of the Student)
2025-26	PG/SFC-Regular	Nominal Roll to be prepared as per the Excel Sheet. Format.
2024-25	PG/SFC-Back	Nominal Roll to be prepared as per the Excel Sheet Format only (Exam. Roll No. and Name of the Student)

2. He/She must not have been issued CLC.
3. He/She must be a registered student of Dharanidhar University, having valid Regd. Number.
4. Application without Registration No. will be summarily rejected.
5. Regular students must have secured 75% attendance in Theory & Practical separately.

DOCUMENTS TO BE SUBMITTED BY THE COLLEGES

1. Affiliation Clearance letter for the related batches as issued by Dharanidhar University.

SET 'A' : University Money Receipt/ 02 copies of RTGS/NEFT receipt Forwarding letter. Accounts Statement (Duplicate copy)Statistical Report (showing the numbers of SC/ST/OBC/Gen./Minority/PH etc.)(Girls & Boys separately)

(Cont...P-2-)

SET 'B':- Subject statement (Original) in Excel format

SET 'C':- Alphabetical List (Original copy) in Excel format

FEES TO BE COLLECTED

		UG HONS PG	B.Ed. & B.Ed.(Spl.)	MCA,BBA,BCA, PMIR,MBA(LE) MBA(FM)
1	Examination fee	Rs. 300/-	Rs.500/-	Rs.400
2	Enrolment fee	Rs.60/-	Rs.60/-	Rs.60/-
3	Supervision fee	Rs.100/-	Rs.100/-	Rs.100/-
4	Fee for marks/Grade	Rs.50/-	Rs.50/-	Rs.50/-
5	Centre charges (to be retain by the College)	Rs.200/-	Rs.200/-	Rs.200/-
	TOTAL:-	710/-	910/-	810/-
6.	Addl. Centre charges (if applicable)	Rs.200/-	Rs.300/-	Rs.300/-

EXEMPTION FEES FOR THE FOLLING CATEGORIES OF STUDENTS AS PER LETTER NO. HE-FE-III-CASE-340/17- 25937HE. DTD. 04.10.2017 OF DEPTT.OF HE, GOVT. OF ODISHA.

1. Blind students who use Braille for studies
 2. Hearing Impaired and dumb Students
 3. Orthopedically handicapped students with disability of more than 75%
- (In the above letters it is also intimated that the following categories of fees are to be exempted Examination Fees & Certificate Fees)

The candidates have to submit the attested copies of their PH certificate along with the application form.

*** SCHEDULED DATE FOR FILLING UP OF APPLICATION FORM (on or before)**

Without late Fees		:- 11.09.2026
With late fees of	Rs.100/-	:- 18.09.2026
With late fees	Rs.500/-	:- 23.09.2026
With Late fees	Rs.1000/- (Tatkal Seva)	Fifteen (15) days before commencement of the Exam.

LAST DATE FOR SUBMISSION OF NOMINAL ROLL, ACCOUNT STATEMENT & NEFT DETAILS IN DIFFERENT MAIL LATEST BY 25.09.2026 UP TO FINE OF Rs.500/-

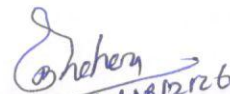
Soft copy of Nominal Roll in excel file provided the University NEFT details	coe@dduniversity.ac.in
Account Statement and NEFT details	registrar@dduniversity.ac.in

MODE OF DEPOSIT OF FEES: Through NEFT/RTGS in the following account and send a copy of the deposit slip on the above mentioned date in the mail ID registrar@dduniversity.ac.in to maintain daily collection register.

1	Bank Account No.	34660210000519
2	Name of the Account	Dharanidhar University
3	Name of the Account Holder	Registrar, Dharanidhar University.
4	Name of the Bank	UCO BANK
5	Name of the Branch	Keonjhar City
6	IFSC Code	UCBA0003466

By Order of VC

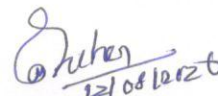
Yours faithfully,



Controller of Examinations
Dharanidhar University, Keonjhar

Memo No. 675 //Dt. 12/08/2026

Copy to PS to VC / PA to Registrar/PA to COE/CPGC / COF / Affiliation Section / CDC / Estb. Section / Acct. Section / Public Information Section / Guard File / Notice Board / Web Master, DDU for information.



Controller of Examinations
Dharanidhar University, Keonjhar