



OFFICE OF THE CONTROLLER OF EXAMINATIONS
DHARANIDHAR UNIVERSITY, KEONJHAR- ODISHA -758001

No.COE/DDU// 672

Date. 12/08/2026

To

The CPGC/Principals,
All UG & PG Degree Colleges Affiliated to Dharanidhar University.

Sub :- Submission of Nominal Roll in prescribed format, deposit of fees and related documents for
**+3 Fifth Semester UG (Regular) Examination-2026 as per NEP-2020 (Regular Course
in 2024 Adm. Batch only)**

Sir/Madam,

I am directed to request you to submit the Nominal Roll in prescribed format, deposit of fees and related documents in respect of the students of your College for their admission into the +3 Fifth Semester UG (Regular-NEP-2020) Examination-2026 as per instructions and guidelines furnished below. The 5th Sem. U.G. (Regular-NEP-2020) Examination-2026 is likely to be commenced in the Second week of November-2026.

ELIGIBILITY CONDITIONS

1. The candidate should have been admitted/enrolled into the Three Year Degree Course during the Academic year 2024-25.
2. He/She must not have been issued CLC.
3. He/She must be a registered student of Dharanidhar University, having valid Regd. Number.
4. Application without Registration No. will be summarily rejected.
5. Regular students must have secured 75% attendance in Theory & Practical separately.
6. Students will mention the previous Roll No. allotted to him/her by the University. (if any)

DOCUMENTS TO BE SUBMITTED BY THE COLLEGES

1. Affiliation Clearance letter for the related batches as issued by Dharanidhar University.

SET 'A' : University Money Receipt/ 02 copies of RTGS/NEFT receipt Forwarding letter.

1. Affiliation Clearance letter (single copy)
2. Accounts Statement (Duplicate copy)
3. **Alphabetical List (Duplicate copy) in Excel format**

(Cont.....P-2-)

FEES TO BE COLLECTED

		UG
1	Examination fee	Rs. 300/-
2	Enrolment fee	Rs.60/-
3	Supervision fee	Rs.100/-
4	Fee for marks/Grade	Rs.50/-
5	Centre charges (to be retain by the College)	Rs.200/-
6	Project of Internship/filed work/Community work (For UG 4th Sem.)	250/-
	TOTAL:-	960/-
	Addl. Centre charges (if applicable)	Rs.200/-

EXEMPTION FEES FOR THE FOLLOWING CATEGORIES OF STUDENTS AS PER LETTER NO. HE-FE-III-CASE-340/17- 25937HE. DTD. 04.10.2017 OF DEPTT.OF HE, GOVT. OF ODISHA.

1. Blind students those use Braille for studies
2. Hearing Impaired and dumb Students
3. Orthopedically handicapped students with disability of more than 75%

In the above letters it is also intimated that the following categories of fees are to be exempted

4. Examination Fees.
5. Certificate Fees

The candidates have to submit the attested copies of their PH certificate along with the application form.

SCHEDULED DATE FOR FILLING UP OF APPLICATION FORM (on or before)

Without late Fees :-10.09.2026

With late fees of Rs.100/- :-17.09.2026

With late fees Rs.500/- :-21.09.2026

With Late fees Rs.1000/-(Tatkal Seva) 15 (fifteen) days before commencement of the Exam.

LAST DATE FOR SUBMISSION OF NOMINAL ROLL, ACCOUNT STATEMENT & NEFT DETAILS IN DIFFERENT MAIL LATEST BY 25.09.2026 UP TO FINE OF Rs.500/-

Soft copy of Nominal Roll in Excel format (Exam. Roll No./Regd. No. & Apar ID) only	coe@dduniversity.ac.in
Account Statement and NEFT details	registrar@dduniversity.ac.in

**SCHEDULE DATE OF HARD COPY VERIFICATION OF NOMINAL ROLL,
ACCOUNT STATEMENT & NEFT DETAILS**

1.+3 5th Sem. (Regular-2024 Adm. Batch) 01K – 38K :-25.09.2026 (from 11.00AM to 04.00PM) (Dharanidhar University, North Campus Keonjhar)

CHANGE OF EXAMINATION CENTRE

No change of Examination centre is permissible except under exigencies (transfer of parents/Medical grounds only for women students. Such applications are to be forwarded only when the cases of applicants come under the stipulated grounds (refer-application form for change of Exam. Centre) by 30.10.2026.

MODE OF DEPOSIT OF FEES: Through NEFT/RTGS in the following account and send a copy of the deposit slip on the above mentioned date in the mail ID registrar@dduniversity.ac.in to maintain daily collection register.

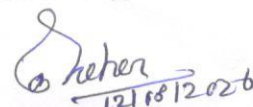
1	Bank Account No.	34660210000519
2	Name of the Account	Dharanidhar University
3	Name of the Account Holder	Registrar, Dharanidhar University.
4	Name of the Bank	UCO BANK
5	Name of the Branch	Keonjhar City
6	IFSC Code	UCBA0003466

NB:- 1.Instruction for the Midterm Examination follows.

2.The students are required to mention their ABC/APAR ID in their application form (Top right hand corner). Colleges are to provide this information in the template to be sent to the University.

The Principals are requested to make necessary arrangements for collection of all relevant documents before filling up of Application Forms from the undersigned before submission of Application forms.

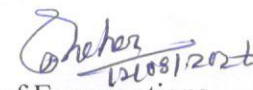
Yours faithfully,


Controller of Examinations
Dharanidhar University, Keonjhar

Memo No. 673

//Dt. 12/08/2026

Copy to PS to VC / PA to Registrar/COE / COF / CPGC / Affiliation Section / CDC / Estb. Section / Valuation Section / BOS / Acct. Section / Public Information Section / Guard File / Notice Board / Web Master for information.


Controller of Examinations
Dharanidhar University, Keonjhar