



OFFICE OF THE CONTROLLER OF EXAMINATIONS
DHARANIDHAR UNIVERSITY, KEONJHAR- ODISHA -758001

No.COE/DDU// 670

Date. 12/08/2026

To

The Principals,
All UG & PG Degree Colleges Affiliated to Dharanidhar University.

Sub :- Submission of Nominal Roll in prescribed format, deposit of fees and related documents for
UG 1st & 3rd Semester (Back-2023-Adm. Batch only) Exams.2026 as per CBCS course. (Model Syllabus)

Sir/Madam,

I am directed to request you to submit the Nominal Roll in prescribed format, deposit of fees and related documents in respect of the students of your College for their admission into the **UG 1st & 3rd Semester (Back-2023-Adm. Batch only) Exams.2026 as per CBCS course. (Model Syllabus)** is likely to be commenced in the **First week of December-2026.**

ELIGIBILITY CONDITIONS

1. The candidate should have been admitted/enrolled into the Three Year Degree Course during the Academic year 2023-24.
2. He/She must not have been issued CLC.
3. He/She must be a registered student of Dharanidhar University, having valid Regd. Number.
4. Application without Registration No. will be summarily rejected.

DOCUMENTS TO BE SUBMITTED BY THE COLLEGES

1. Affiliation Clearance letter for the related batches as issued by Dharanidhar University.

SET 'A' : University Money Receipt/ 02 copies of RTGS/NEFT receipt Forwarding letter.
Affiliation Clearance letter (single copy)
Accounts Statement (Duplicate copy)
Alphabetical List (Duplicate copy) in Excel format

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FEES TO BE COLLECTED

		UG
1	Examination fee	Rs. 300/-
2	Enrolment fee	Rs.60/-
3	Supervision fee	Rs.100/-
4	Fee for marks/Grade	Rs.50/-
5	Centre charges (to be retain by the College)	Rs.200/-
	TOTAL:-	710/-
6	Addl. Centre charges (if applicable)	Rs.200/-

EXEMPTION FEES FOR THE FOLLOWING CATEGORIES OF STUDENTS AS PER LETTER NO. HE-FE-III-CASE-340/17- 25937HE. DTD. 04.10.2017 OF DEPTT.OF HE, GOVT. OF ODISHA.

1. Blind students those use Braille for studies
2. Hearing Impaired and dumb Students
3. Orthopedically handicapped students with disability of more than 75%
In the above letters it is also intimated that the following categories of fees are to be exempted
4. Examination Fees.
5. Certificate Fees

The candidates have to submit the attested copies of their PH certificate along with the application form.

SCHEDULED DATE FOR FILLING UP OF APPLICATION FORM (on or before)

Without late Fees :-18.08.2026

With late fees of Rs.100/- :-21.08.2026

With late fees Rs.500/- :-24.08.2026

With Late fees Rs.1000/-(Tatkal Seva) 15 (fifteen) days before commencement of the Exam.

LAST DATE FOR SUBMISSION OF NOMINAL ROLL, ACCOUNT STATEMENT & NEFT DETAILS IN DIFFERENT MAIL LATEST BY 30.08.2026 UP TO FINE OF Rs.500/-

Soft copy of Nominal Roll in excel file provided the University	coe@dduniversity.ac.in
Account Statement and NEFT details	coe@dduniversity.ac.in

**SCHEDULE DATE OF HARD COPY VERIFICATION OF NOMINAL ROLL,
ACCOUNT STATEMENT & NEFT DETAILS**

1.Keonjhar

01K – 39K

: -30.08.2026 (from 11.00AM to 02.00PM)

CHANGE OF EXAMINATION CENTRE

No change of Examination centre is permissible except under exigencies (transfer of parents/Medical grounds only for women students. Such applications are to be forwarded only when the cases of applicants come under the stipulated grounds (refer-application form for change of Exam. Centre) by 10.09.26.

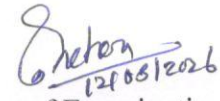
MODE OF DEPOSIT OF FEES: Through NEFT/RTGS in the following account and send a copy of the deposit slip on the above mentioned date in the mail ID coe@dduniversity.ac.in to maintain daily collection register.

1	Bank Account No.	34660210000519
2	Name of the Account	Dharanidhar University
3	Name of the Account Holder	Registrar, Dharanidhar University.
4	Name of the Bank	UCO BANK
5	Name of the Branch	Keonjhar City
6	IFSC Code	UCBA0003466

The Principals are requested to make necessary arrangements for collection of all relevant documents before filling up of Application Forms from the undersigned before submission of Application forms.

By Order of VC

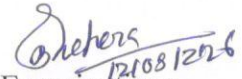
Yours faithfully,



Controller of Examinations
Dharanidhar University, Keonjhar

Memo No. 671 //Dt. 12/08/2026

Copy to PS to VC / PA to Registrar/COE/Prof. in Charge of Website, DDU / COF / Examination Section / Affiliation Section / CDC / Estb. Section / Valuation Section / BOS / Acct. Section / Public Information Section / Guard File / Notice Board for information.



Controller of Examinations
Dharanidhar University, Keonjhar