



**DHARANIDHAR UNIVERSITY, KEONJHAR**  
**APPLICATION FORM FOR ISSUE OF A MIGRATION CERTIFICATE**  
**(TO BE FILLED IN BY THE STUDENT)**

From: .....

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To

The Registrar  
 Dharanidhar University, Keonjhar  
 (Through the principal/Headmaster.....College/High School)

Ref:- Your Letter No.....Dated.....

Sir,

I beg to request you kindly issue a Migration Certificate in my favour as I intend to join the .....University for further studies. I passes / appeared at the .....examination of the Dharanidhar University held in the month of .....with Roll No..... having been sent up from .....College/High School or I am at present reading in .....year/ class in .....College. My University Registration No..... of ..... I am leaving this University to take-up..... course in the said University. I have deposited the prescribed fee of Rs.150/- in the Uco Bank, Keonjhar city Branch/ Challan / in the University office on .....

In this circumstances, I request that the Migration Certificate prayed for may kindly be issued to me at your earliest convenience.

I beg to remain sir,

Date.....

Yours faithfully,

Place.....

Signature (in full) of the Candidate

The Non-collegiate candidate may get this Form attested by a Gazetted Officer With designation and Seal.

ATTESTED

N:B:Please strike out the words not required.

(PTO)

**INFORMATION REQUIRED FOR ISSUE OF A MIGRATION CERTIFICATE**  
(To be filled in by the institution recommending the application)

1. Name of the College / High School :
2. Name of the Student :
3. Examination passed with year and Roll No. or if He/ she still a student of the Institution should be stated the class in which he/ she is reading.
4. Whether the fee Rs.150/- has been paid to the University account in the Uco Bank Keonjhar city Of the Bank should be stated and the receipt Should be attached.
5. Date of Birth as entered in the College . High School Admission Register:
6. Date of First Admission to College under the University after passing the Matriculation, H.S.C. or any other examination.
7. Name of the College :
8. Registered No. as a student of the University:
9. Date of Leaving the College / High School:
10. Conduct and Character of the Student during His/her College / School career:
11. Opinion of the Principal/Headmaster as to the University's granting the applicant a migration Certificate:
12. Degree of Course the Student wants to take in The university he /she wants to join:

Memo No.....

Date.....

Forwarded to the Registrar, Dharanidhar University, Keonjhar with application of.....  
.....(in Original) with reference to his / her Letter No.....  
Dated.....for the necessary action.

Principal,

.....College  
(Seal of the Institution must be used)

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**RULES AND INSTRUCTION**

- 1.(a) Regular students intending to obtain a migration Certificate from the University should apply for the same through the Head of the Institution they last studied under the University.
- (b) Non-collegiate students who have not attended any college under this University but registered names as students of this University should submit their applications in this form for issue of Migration Certificate direct to the University with an attestation by a Gazetted Officer.
- (c) Student should surrender their Registration Receipt in Original while applying for issue of the migration Certificate.