OFFICE OF THE PRINCIPAL
DHARANIDHAR H.S.S, KEONJHAR

http://www.dduniversity.ac.in

Advertisement No. 1962 /dt. 28.06.2024.

Selection of Guest Faculty

Selection of Guest faculties in various subjects for D.D.Higher Secondary School, Keonjhar shall be made as per the Govt. guidelines. Interested candidates may report with a set of photo copy of documents alongwith the Original documents in the school campus as per the scheduled given below. No TA/DA is admissible for attending the selection process. The Principal reserves the right to cancel partially or wholly the selection process without stating any reason thereof.

Reporting time:- 9.30 AM.

1. Date;- **04.07.2024** Subjects **Arts:- History, Pol. Science, Economics, Sociology, Logic, Anthropology, Odia & English**
2. Date;-**05.07.2024** Subject **Science:- Math, Physics, Chemistry, Botany, Zoology, Geology Computer Science(I.T)**
Commerce:- Commerce

Eligibility:-

1.Govt. Retd. Teachers/ Retd. Teachers from Aided School and College below the age of 65
2. Fresh candidates :- 50% and above in concerned post graduate subject along with B.Ed. for B.Ed. subject.

For details please Visit College Website:-www.dduniversity.ac.in

Principal,
D.D.H.S. School, Keonjhar

Memo No. 1963 /dt. 28.06.2024

Copy to DEO, Keonjhar for necessary steps to host in NIC, Keonjhar District website and Notice Board.

Principal,
D.D.H.S. School, Keonjhar

Memo No. 1964 /dt. 28.06.2024

Copy to District Collectorate Notice Board/ D. D. H. S. School, Notice Board/ College Website/ Academic Bursar / Dr. P.K. Mishra (Asst. Prof in Geology) and Sri R.K. Kar (Lecturer in Botany) Officer in charge of selection / Section Officer for information and necessary action.

Principal,
D.D.H.S. School, Keonjhar

DIRECTORATE OF HIGHER SECONDARY EDUCATION,ODISHA
JANASHIKSHA BHAWAN , UNIT-V , BHUBANESWAR-751001
Phone-0674-2390939/ 2390639(O) , email: dhse.odisha@gmail.com

No. 6808 **// Date:** 25.6.2024
1M-27/2022 - II

From

Shri Raghuram R. Iyer, IAS
Director

To

The Principals of Govt. & Govt. Upgraded Higher Secondary Schools.

Sub: Guidelines for Engagement of Guest Faculty in Govt. & Govt. Upgraded Higher Secondary Schools during the Academic Session 2024-25.

Sir /Madam,

In enclosing here with the Guidelines for Engagement of Guest Faculty in Govt. & Govt. Upgraded Higher Secondary Schools during the Academic Session 2024-25 duly approved by the Government in School & Mass Education Department vide letter No. 13864/SME dated 25.06.2024, I am to say that

1. The engagement of Guest teachers will be made through open advertisement. The preference in selection will be given as stipulated in the guidelines.
2. The process for engagement of Guest faculties for 2024-25 as per the new guidelines may be initiated as per the given schedule:

Sl. No.	Activity	Date line
1	Publication of Advertisement	By 30.06.2024
2	Certificate Verification & publication of selection list	By 08.07.2024
3	Issuance of engagement Order	By 10.07.2024

3. The selection of all guest faculties must be completed by 10th July 2024.
4. The guest faculties so selected may take classes till closure of Schools for next summer vacation 2024-25 or posting of PGT in the School whichever is earlier.
5. Principals may make necessary arrangement for smooth conduct of Classes up to 10th July 2024 and submit requirement of funds accordingly.

Yours faithfully

25/6/24
Director

Memo No. 6809 **// Date:** 25-06-2024

Copy forwarded to the Additional Secretary to Government, School & Mass Education Department for information with reference to Govt. Letter No. 13864/SME dated 25.06.2024.

25/6/24
Director

Memo No. 6810 **// Date:** 25-06-2024

Copy forwarded to the State Project Director, OSEPA for information and necessary action.

Director 25/6/24

Memo No. 6811 **// Date:** 25-06-2024

Copy forwarded to all District Education Officers for information and necessary action. They are requested to monitor and ensure the timely engagement of Guest faculties in upgraded Higher Secondary Schools.

Director 25/6/24

Memo No. 6812 **// Date:** 25-06-2024

Copy forwarded to the Finance Officer, DHSE, Odisha for information and necessary action.

Director 25/6/24

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GOVERNMENT OF ODISHA
DEPARTMENT OF SCHOOL AND MASS EDUCATION
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Letter No. 13864 /SME Bhubaneswar
SME-HSE1-SMEGNC-0083-2017 Dated. 25-06-2024

From
Smt. Subhashree Nanda, IAS
Additional Secretary to Government

To
The Director,
Higher Secondary Education,
Odisha, Bhubaneswar

Sub: Guidelines for engagement of Guest Faculties in Govt. & Govt. Upgraded Higher Secondary Schools during the Academic Session 2024-25

Sir,

I am directed P.127/c to invite a reference to your letter No.5612 dated 21.05.2024 on the above noted subject and to intimate that Government have been pleased to approve the guidelines for engagement of Guest Faculties in Govt. & Govt. Upgraded Higher Secondary Schools during the Academic Session 2024-25 as proposed vide your letter under reference.

You are therefore requested to take immediate necessary follow up action in this regard.

Yours faithfully,

S Nanda 25/06/24

Additional Secretary to Government

<table>
<tr><th>Sl. No.</th><th>Description</th><th>Guidelines</th></tr>
<tr><td>1</td><td>Mode of Engagement</td><td>Engagement of Guest faculties will be made through open advertisement following due procedure as detailed below:</td></tr>
<tr><td>2</td><td>Tenure</td><td>One year from the date of engagement</td></tr>
<tr><td>3</td><td>No. of Guest faculties to be engaged</td><td>- Not more than total existing vacancies vis-a-vis the sanctioned posts.
- In upgraded HSS guest faculties are to be engaged in following subjects only in addition to the compulsory subjects (Odia & English).
<table>
<tr><th>Arts</th><th>Science</th></tr>
<tr><td>1.History, 2.Political Science, 3.Economics, 4.Logic/Sociology/ Odia.</td><td>1.Physics, 2.Chemistry, 3.Mathematics, 4.Biology</td></tr>
</table>
- For Commerce Stream two Guest Faculties shall be engaged for all subjects I.e. Accountancy, BSM, BMS, Banking & Insurance / Cost Accountancy
- In case of HSSs having two streams, only one Guest Faculty shall be engaged in each Compulsory subject i.e. Odia & English.
- For subjects in which students have enrolled without having sanctioned teaching post.</td></tr>
<tr><td>4</td><td>Preference & Procedure of selection</td><td><u>Selection is to be made as per following order of preference</u>
i. Retired Government College/HSS teachers of same institution who have not completed 65 years of age, if their pre-retirement performance was up to mark.
ii. Retired teachers of other Government College/HSS who have not completed 65 years of age. If availability of such retired teachers exceeds the requirement, the Principal will select the most suitable one.
iii. Retired teachers of Aided College/HSS who have not completed 65 years of age and who were in receipt of GIA from Government. If availability of such retired teachers exceeds the requirement, the Principal will select the most suitable one
iv. Fresh candidates will be selected as per merit by following selection procedure given below in the event of non-availability of retired teachers</td></tr>
<tr><td>5</td><td colspan="2"><u>Method of Selection of Fresh Candidates</u></td></tr>
<tr><td>I</td><td>Selection Committee</td><td>(A) <u>For Govt. HSS</u>:
1. Principal of HSS - Chairman
2. DEO or his representative (ADEO/Sr. BEO) -Member
3. One Sr. faculty nominated by Principal - Member
4. One subject expert from the same HSS . – Member
(If there is no teacher in that subject, teacher / retired teacher from nearby Govt. HSS or teacher / retired teacher of nearby non-Govt. Aided HSS as decided by the Principal)
(B) <u>For Upgraded Govt. HSS</u>
1. DEO or his representative (ADEO/ Sr. BEO) – Chairman
2. Principal (I/C) – Member
3. One Sr. faculty nominated by DEO – Member</td></tr>
</table>

		(Teacher / retired teacher from nearby Govt. HSS or teacher / retired teacher of nearby non-Govt. Aided HSS as decided by the DEO) 4. One subject expert - Member (Teacher / retired teacher from nearby Govt. HSS or teacher / retired teacher of nearby non-Govt. Aided HSS as decided by the DEO)	
II	Qualification	- Master Degree in concerned subject with at least 50% marks or equivalent grade - B. Ed or equivalent degree recognized by NCTE, New Delhi, in case of B.Ed. subjects.	
III	Total Marks	- Career , teaching experience & Basic knowledge in Computer application-100	
IV	Career Marking		
	Ph. D	0	
	NET	0	
	M.Phil.	0	
	Master Degree	25 marks	Marks will be calculated as mentioned below: - If a candidate secures 80%, it will be calculated as 8 out of 10 (+2 & HSC or equivalent), 12 out of 15 (Bachelor Degree), 20 out of 25 (Master Degree & B.Ed.) & 40 out of 50 (Non B.Ed. subjects & non availability of B.Ed. candidates) keeping in view of the % of marks secured by the candidate in the examination as specified in column No. 5 (IV) out of the full marks of the said examination. - In case of Non-B.Ed. subjects i.e. Anthropology, Commerce, Education, Geology, Logic, Psychology, Sociology, Statistics & Home Science / Non-availability of B.Ed. candidates, the mark for Master degree will be calculated out of 50 Marks.
	B.Ed.	25 marks	
	Bachelor Degree	15 marks	
	+2 or equivalent	10 marks	
	HSC or equivalent	10 marks	
	Basic knowledge in Computer application	5 marks	
	Teaching Experience	2 marks for each year of experience subject to maximum-10 marks	
6	Remuneration	Rs.400/- per class / lecturer of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20000/- per month.	
7	Disengagement	The Guest faculties shall be disengaged: - Every year during the start of summer vacation. - By giving one month notice, if their performance is not satisfactory. - Upon joining of regular teachers against the said vacant post.	
8	Undertaking format	Annexure-A	

ANNEXURE-1

TO WHOMSOEVER IT MAY CONCERN

I Shri/Smt./Ms _____S/D/W/o._____ aged about _____years on being engaged as Guest Faculty by Principal, _____Higher Secondary School, do hereby certify that I fully understand the temporary nature of my engagement as Guest Faculty. Being a temporary engagement, I will not claim for regularization of my services in future.

Place: Full Signature

Date: Name:

Witness:

1.

2.