

*Resolutions of the Post Graduate Council Meeting, Dharanidhar University, Keonjhar.*

*Resolutions No 1, Date 25/08/2023.*

**Member Present**

1. Prof. S.B. Mishra, Chairman, PG Council
2. Mr. P.C. Behera, Geology(HOD)
3. Mr. D.G Rout, Physics (Co-ordinator)
4. Mr. S. Dash, Odia (Co-ordinator)
5. Dr. P.C Pal, Chemistry (Co-ordinator)
6. Dr. D. Sahoo, Political Science (Co-ordinator)
7. Dr. B.R Dhal, History (Co-ordinator)
8. Dr. S. Murmu, Anthropology
9. Dr. S.K Jena, Commerce/MBA/MBA(FM) (Co-ordinator)
10. Dr. S. Acharya, Botany(Co-ordinator)
11. Dr. N. Mallick, PMIR (Co-ordinator)
12. Dr. A Ojha, Sanskrit (Co-ordinator)
13. Mr. B.C Behera, English (Co-ordinator)
14. Mrs. B.L Majhi, Mathematics (Co-ordinator)
15. Dr. S.S Nayak, Sociology (Co-ordinator)
16. Mr. G.C Marandi, Zoology (Co-ordinator)
17. Dr. M. Panda, Philosophy (Co-ordinator)
18. Dr. J. Kuanr, Education (Co-ordinator)
19. Dr. A Dash, Chemistry (A.O) .

**Business Transacted**

At the outset, Dr. Anupama Dash, Administrative Officer welcome the OSD, Prof. P.K. Mohanty, Chairman PG Council Prof. S.B Mishra and all the members of the PG Council to the first meeting held on the 25<sup>th</sup> August 2023.

Members of the Post Graduate Council discussed on the finalization of PG Syllabus, Composition of various committee, Status of PG admission, Physical infrastructure, Academic requirement of regular PG departments, Time Table of each PG Department, and provision of leave to be availed by Teaching and Non-teaching staff of each Department/ Section as per agenda of the meeting.

**The following resolutions were adopted by the PG Council**

1. Those Departments which have not finalized their PG Syllabus on the date of meeting of Board of Studies were advised by the VC to finalize their syllabus within one week and report to the Chairman, PG council latest by 2<sup>nd</sup> September 2023.
2. Various committee of the university viz. Admission, Discipline, Residence, Anti ragging, Grievance redressal, Research, Calendar, Editorial Board, University

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Magazine, NSS, ST and SC cell and Equal Opportunity Cell (EOC) shall be constituted by the Chairman PG council and placed before VC for necessary approval.

3. NSS will have three units, UG Boys and Girls each one unit, one for PG co-unit. Each unit of NSS will comprise 100 students. Three programme officers shall be appointed for smooth functioning of activities of NSS.
4. Faculties of all PG Departments are advised to complete PG admission by the last date of PG admission in conformity with CPET and SAMS Guidelines of Higher Education Department, Govt. of Odisha.
5. HOD/Co-ordinators of all regular PG Departments were advised by the VC to submit their physical infrastructure (class room, staff sitting room, HOD room, seminar room) and Guest Faculty requirement to the Chairman, PG Council latest by 2<sup>nd</sup> September 2023.
6. Time Table of each PG Department shall be finalized by the respective HOD/Co-ordinators and submit to the Chairman, PG council by 2<sup>nd</sup> September 2023.
7. PG classes shall be engaged in between 12.15 pm to 5 pm subject to availability of class room and Faculties.
8. +3 Core paper classes shall commence from 10.15AM and continue up to 2.45PM.
9. +3 Compulsory and Elective papers shall be engaged by the Faculties of the concerned Department in between 2.45PM to 5 PM.
10. +3 Core paper time table will be prepared by the HOD/Co-ordinator of the concerned Department.
11. For preparing time table of Compulsory and Elective papers one committee has been constituted comprising...

- (A) Prof. S.B. Mishra (Eco.)  
(B) Dr. K.C. Pradhan (Phy.)  
(C) Dr. S. Sanyasi (Chem.)

12. +3 Time Table (Compulsory and Elective) shall be implemented w.e.f. 8<sup>th</sup> September 2023.
13. 15 days CL and 20 days Academic Leave (AL) can be availed by the Faculties by submitting application to the Chairman PG Council for necessary sanction. In case of AL, Faculties are required to enclose the intimation/ call letter from the sponsoring organisation/institution.

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14. In case of Duty leave/EL/Medical leave teaching staff are required to apply to the Registrar, DDU.

15. Non-Teaching staff are required to apply for leave (CL,DL,EL, Medical) to the Registrar, DDU for sanction.

The PG council meeting was ended with formal vote of thanks to the Chairperson, and members of PG Council by the Administrative Officer, DDU.

The Resolutions of first PG council meeting held on 25/08/2023 is endorsed to the VC for his necessary approval.

Approved  
25/08/2023

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25/08/23  
Prof. S.B. Mishra

Chairman, PG Council, DDU

Signatures of Members of PG council

SMishra 25/08/23

1. Prof. S.B. Mishra, Chairman, PG Council
2. Mr. P.C. Behera, Geology(HOD)
3. Mr. D.G Rout, Physics (Co-ordinator)
4. Mr. S. Dash, Odia (Co-ordinator)
5. Dr. P.C Pal, Chemistry (Co-ordinator)
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