

Office of the Chairman PG Council, Dharanidhar University, Keonjhar

Meeting at 12.30PM on 05/01/24

No. 33/OSD/DDU

Date. 11/01/2024

**HOD/Coordinators 1<sup>st</sup> Meeting on Observation of University Foundation Day (11-02-2024).**

A meeting of HOD/Coordinators of UG and PG Departments of Dharanidhar University, Keonjhar was held in the presentation room (in front of IQAC room) at 12: 30 PM on 5<sup>th</sup> January 2024 to discuss about the modus operandi of the observation of University foundation day on 11-02-2024. OSD/VC Prof. P.K Mohanty presided over this meeting and apprised the members the significance of foundation day. After threadbare discussion on various issues relating to observation of Annual Foundation Day, members of the house (present in the meeting) unanimously resolved the following.

1. **Selection of Chief Guest/Chief Speaker/Guest of Honour:** The President of India/the Governor of Odisha/the Higher Education Minister (Centre, Mr. Dharmendra Pradhan)/Higher Education Minister State be invited as the Chief Guest (anyone) subject to their availability.

Foundation Day Lecture to be delivered by the Chief Speaker. The Director General of Meteorology, Govt. of India (Dr. M. Mohapatra)/the Director National Geophysical Research Institute (NGRI)/the Director Geological Survey of India (GSI)/the VC IGNOU (Prof. Nageswar Rao) be invited for this observation day of the University (anyone) subject to their availability.

As Guest of Honour on the occasion of University Foundation Day, the Chief Secretary of Odisha/ Commissioner Cum Secretary to Government, HE Department of Odisha be invited (anyone) subject to their availability.

2. **Tender Call Notice for preparation of Open Stage:** For the purpose of observation of University Foundation Day (11-02-2024) an open Stage (Pandal) shall be developed by the Event Management Team (EMT). For selection of EMT, tender call notice shall be issued at 15 days prior to the Foundation Day. The tender call notice shall be prepared and circulated by the Registrar of this University.
3. **Preparation of Write Up on the Activities of the University:** On the occasion of 1<sup>st</sup> Foundation Day of the University a write up on the activities of the University has to be

prepared by Public Relation Officer (PRO), Mr. Sudhakar Dash latest by 20<sup>th</sup> January 2024.

4. **Instituting Endowment Awards:** Memorial Prizes/Scholarships have been instituted by the generous persons for the purpose of disbursement of memorial scholarship. The Registrar shall provide the list of memorial scholarship to the concerned team in charge of distribution of memorial scholarship. The Controller of Examinations (CoE)/ Dean of Student's Welfare (DSW) be requested to finalize the list of memorial scholarship by the 20<sup>th</sup> January 2024. For the purpose of instituting the Endowment Awards, Tender Call Notice shall be prepared and circulated by the Registrar of this University. The List of sponsorship of memorial scholarship shall be finalized by the DSW.
5. **Instituting Distinguished Alumni Award:** The List of Distinguished Alumni shall be prepared by the Chairman PG Council on the basis of information elicited from the HOD/Coordinators of various UG and PG Departments of this University and the List has to be finalized latest by 20<sup>th</sup> of January 2024.
6. **Instituting Chancellor's Cup:** The Chancellor's Cup incorporates debate competition in English/Odia which shall be conducted by the Cultural Committee of the University (Director CDC, as the Convener). Coordinator PG Department of English shall be assigned the task of involvement of UG and PG students of this University and UG/PG students of various colleges affiliated to the Dharanidhar University.
7. **Instituting Biplabi Dharanidhar Memorial Debate Prize in Odia:** Dr. Sumantra Naik, Asst. Prof. in Odia is assigned with the responsibility of conducting the Biplabi Dharanidhar Memorial Debate Competition in Odia by involving UG and PG students of this University.
8. **Instituting NSS/NCC Awards:** The Programme Officer of National Service Scheme (NSS) shall provide the list of best NSS volunteers and the National Cadet Corps (NCC) Officer shall submit best NCC Cadets to DSW latest by 20<sup>th</sup> of January 2024. The DSW will coordinate and finalize the list of prize recipients.
9. **Instituting Awards for Cultural Heritage of Keonjhar:** Mr. Sudhakar Dash, PRO shall coordinate the activities and invite nominations for the same and finalize the list of recipients through a committee constituted for this purpose. The committee shall be constituted comprising:
  - I. PRO ( Convener).
  - II. District Public Relation Officer (DPRO) Keonjhar (Member).

- III. Dr. Banabihari Mishra, Former Head PG Department of Geology (Member).
- IV. Mrs. Dharitri Rout, Director WOSCA Keonjhar (Member).

The selection of list of the award recipients shall be finalized latest by 25<sup>th</sup> January 2024.

10. **Felicitation of Eminent Persons from the District Keonjhar:** One committee shall be constituted with Chairman PG Council as the Convener and PRO, Deputy Registrar Academics and Deputy Registrar Administration as the members for finalizing the list of award recipients by 20<sup>th</sup> January 2024.
11. **Instituting Award for Publications by the Faculties of the University:** One committee shall be constituted with Chairman PG Council, Director Research and Development as the Convener and Dr. Prabhu Prasad Das, Associate Prof. in Geology as the member. The committee shall finalize the list of award recipient latest by 25<sup>th</sup> of January 2024.
12. **Various Committees to be Constituted for Facilitating the Observation of Foundation Day:** Committee Viz. Organization, Reception, Invitation (Printing and Distribution), Press, Photography, Publication, Certificate Printing, Preparation of Citation, Arrangement of Meeting, Preparation of Stage, Prize Distribution Committee, Discipline Committee, Transport Committee and Hospitality Committee shall be constituted for the smooth implementation of the Programme.
13. Coordinator of each committee shall receive advance from the Registrar Dharanidhar University.

- **Organization and Reception Committee:**

OSD  
Chairman PG Council  
Registrar  
Director CDC  
CoE  
PRO  
DSW (Coordinator)

Administrative Officer (A.O)  
Development Officer (D.O)

• **Invitation, Press, Photography, Publication, Citation and Certificate Printing:**

Mr. D.G Rout (Physics)  
Dr. R.K Majhee (Geology)  
Dr. S. Sanyasi (Chemistry)  
Dr. S. Naik (Odia)  
Dr. N. Mallick (Commerce) (Coordinator)  
Dr. P.K Mishra (Geology)  
Mrs. N.N Naik (English)  
Mr. A. Shaw (English)  
Ms. G. Nayak (Economics)  
Mrs. R. Nayak (Economics)  
Dr. D.K Dash, (Guest Faculty in Sanskrit)  
Mr. A.K Tripathy, (Guest Faculty in Political Science)  
Maj. P.K Ghana, (Botany)  
Mr. M.K Rout (Librarian)

• **Meeting Arrangement (Stage):**

Dr. D. Sahoo (Economics) (Coordinator)  
Mr. B.K Behera (Physics)  
Dr. J Mohapatra (Zoology)  
Dr. S. Acharya (Botany)  
Dr. J Kuanr (Teacher Education)  
Mr. D. Moharana (Teacher Education)  
Mr. P. Sahoo, (Teacher Education)  
Mr. P.K Parida, (Teacher Education)  
Dr. D.K Dash, (Guest Faculty in Sanskrit)  
Mr. A.K Tripathy, (Guest Faculty in Political Science)  
Mr. S.K Biswal (LASK in Zoology)  
Dr. N. Behera, (Chemistry) LASK in Chemistry

• **Prize Distribution Committee:**

Dr. B.R Dhal (History) (Coordinator)  
Dr. A. Dash (Chemistry)

Dr. D. Grahacharya (Chemistry)  
Dr. A. Ojha (Sanskrit)  
Mr. R.K Kar, (Botany)  
Mrs. S. Dash (Odia)  
Ms. G. Nayak (Economics)  
Mrs. R. Nayak (Economics)  
Dr. M.M Panda (Philosophy)  
Mr. B. K Das (Teacher Education)  
Mrs. S. Behera (Teacher Education)  
Maj. P.K Ghana, (Botany)  
Mr. M.K Rout (Librarian)  
Mrs. S. Mohanty, LASK in Botany  
Mr. K.C Sahoo, LASK in Chemistry

• **Discipline Committee:**

Registrar  
CoE  
Director CDC  
PRO  
DSW (Coordinator)  
CoF  
A.O  
D.O  
Suptd. and Asst. Suptd. of all Hostels.

• **Transport Committee:**

Dr. K.C Pradhan (Physics) (Coordinator)  
Mr. G. Marandi (Zoology)  
Dr. P.K Mishra (Geology)  
Mr. Akalu Prusty (Odia)  
Dr. D.K Dash, (Guest Faculty in Sanskrit)  
Mr. A.K Tripathy, (Guest Faculty in Political Science)  
Mr. K.C Sahoo, LASK in Chemistry  
Mr. G. Barik, LASK in Physics  
Mr. M. Marandi, LASK in Physics  
Mr. B. Barik, LASK in Physics.

• **Hospitality Committee:**

Dr. A. Dash (Chemistry) (Coordinator)

Dr. J Mohapatra (Zoology)

Dr. S. Acharya (Botany)

Dr. S. Murmu (Anthropology)

Dr. S. Nayak (Anthropology)

Dr. A. Ojha (Sanskrit)

Mrs. D. Behera, (Commerce)

Dr. M.M Panda (Philosophy)

Dr. J. Kuanr (Teacher Education)

Mr. B. K Das (Teacher Education)

Mrs. S.R Behera (Teacher Education)

Mrs. P. Moharana (LASK in Botany)

SMishra  
05/01/24  
Chairman PG Council  
Dharanidhar University

Memo No. 34/OSD/DDU...../Date. 11/01/2024

Copy to the Registrar/CoE/ Director CDC/PRO/A.O./D.O/CoF/Person concerned/  
Section Officer/Accountant for information.

SMishra  
05/01/24  
Chairman PG Council  
Dharanidhar University