



ଧରଣୀଧର ବିଶ୍ୱବିଦ୍ୟାଳୟ

**DHARANIDHAR UNIVERSITY**  
KEONJHAR - 758001

**MEMO FORM**

**STATEMENT OF DETAILS OF THE CONTENTS OF  
THE PACKET OF ANSWER BOOKS**

FROM :

TO:

The Superintendent

.....Examination

Centre .....

Examination ..... Subject & Paper .....

Date of Examination ..... Date of Despatch of Answer Books.....

Number of Answer Books in Packet .....

A. This Packet contains the Answer Books of Roll Nos .....

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B. Unfairmeans cases detected : Roll Nos .....

(Script to sent separately to the Controller of Examinations)

C. Absenentee Roll Nos .....

D. Centre change Roll Nos .....

SIGNATURE OF CENTRE SUPERINTENDENT

- Note: 1. This Statement should be enclosed with the packet of Answer Books sent to each Zone  
2. The Zonal Supervisor should immediately on receipt of the Packet verify contents. If any Answer Book is missing he should immediately inform the centre Superintendent and the Controller of Examination about it. Any extra Answer Book found in the packet should be sent to the Controller of Examination at once by the Zonal Supervisor under intimation to